

┌  
your letter head  
└

[ date ]

Director General  
Sri Lanka Sustainable Energy Authority  
No 72,  
Ananda Coomaraswamy Mawatha,  
Colombo 07

### **Production of video documentary to showcase the sustainable energy development process in Sri Lanka**

We, the undersigned, having read and fully acquainted ourselves with the contents of the bidding documents, do hereby undertake to develop a video documentary to showcase the sustainable energy development process in Sri Lanka, in accordance with the terms and conditions given in the aforesaid bidding documents within a total cost of Sri Lanka Rupees .....(In words) LKR .....(in figures) The makeup of the aforesaid total cost is given in the Schedule given below.

<b>Table 1 - Final Bid Value</b>			
1	Develop a video documentary in English language	LKR.	
	Translation cost for the video in Sinhala & Tamil languages	LKR.	
	Taxes (as applicable at the time of bidding):	LKR.	
	<b>Total Cost:</b>	<b>LKR.</b>	

2. We confirm that this offer shall be open for acceptance until December 25, 2023 and that it will not be withdrawn or revoked prior to that date.

3. We understand that you are not bound to accept the lowest tender and that you reserve the right to reject any or all tenders or to accept any part of a tender without assigning any reason thereof.

4. Our Bank Reference is as follows:

Signature of Bidder		Common seal	
Name of Bidder			
Address			
E-mail		Facsimile	
Telephone		Date	