

..... 2019

Area Engineer (.....)  
Ceylon Electricity Board / Lanka Electricity Company (Pvt) Ltd.  
.....  
.....

Dear Sir / Madam

**Initial Clearance Request for a Rooftop Solar Installation  
under the ADB Rooftop Power Solar Generation Line of Credit (RSPGLoC) Project**

We have received a request from the customer detailed below for a rooftop solar installation under the ..... [Net Metering / Net Accounting / Net Plus] scheme.

Customer Name: .....

Address: .....

CEB/LECO Account No.: .....

This installation is proposed to be considered for refinancing under the ADB funded RSPGLoC Project. Therefore, we kindly seek your initial clearance at your earliest, to proceed with the installation and meet the Project deadlines.

Your assistance in this respect is highly appreciated.

Thank you.

Yours faithfully

..... [To be signed by the solar service provider]  
[Name]  
[Designation]  
[SLSEA Registration Number]

..... [To be signed by the customer]  
[Customer Name]  
[Customer Address]  
[Business Registration (if applicable)]